

Job Title: Climate Change Advisor

Location: Downtown Toronto, Ontario (Hybrid; minimum 2-days per week in office)

Employment Type: Permanent Full-time

Who We Are

The Peter Gilgan Foundation is a private family foundation based in Toronto. We aim to support partners as they build a more healthy, prosperous, and sustainable future. We have four broad funding priorities: Children, Youth & Families; Indigenous Youth; Climate Change; and International Development.

The Peter Gilgan Foundation believes that combating climate change is both an absolute necessity and an enormous opportunity for economic growth. We recognize that climate change is the greatest health and economic threat in human history, and we want to be part of the solution. We aim to help halt and reverse the effects of climate change, build a green economy, and strengthen community resilience through philanthropic grants and impact investments.

What We Offer

Reporting to the Program Director, the Climate Change Advisor will lead on areas of research, relationship management, program development and implementation, impact measurement, and GHG quantification. This post will play an essential role in the Foundation's work to combat climate change.

We are looking for a climate change expert to help us grow and manage our Climate Change granting and impact investing program across these priorities:

1. **Nature-based Solutions** – protection and restoration of priority ecosystems and Indigenous-protected lands
2. **Green Building and Living** – green building skills and technologies, home energy efficiency, and affordable net-zero housing
3. **Community Resilience** – clean affordable energy for vulnerable communities and Indigenous-led solutions
4. **Low-emission and Renewable Technologies** – cleantech ventures, net-zero technologies, and energy conservation

Responsibilities

Program Development:

- Collaborate to build and deliver an ambitious and impactful Climate Change grant and investing portfolio
- Undertake research and identify areas of greatest potential impact within our priorities, and lead the design and implementation of initiatives and calls for proposals to address these areas
- Assess opportunities and advise the Investment Committee on impact investments that address climate change
- Advise and lead on applying a 'climate lens' across all Foundation programs and operations

Grant Management:

- Review applications for funding and undertake due diligence on potential for climate impact
- Facilitate the Climate Change review committee
- Steward relationships with applicants and existing partners
- Manage and implement the Foundation's comprehensive GHG Measurement Strategy, including GHG monitoring, reporting, and verification
- Monitor and report on key performance indicators and co-benefits

Communications:

- Represent the Foundation at events and forums
- Oversee engagement with and reporting to the Canadian Philanthropy Commitment on Climate Change

- Create opportunities for knowledge sharing and awareness raising, such as climate change case studies, data visualizations, and convening
- Liaise with partner operating business Mattamy Asset Management on areas of potential congruence

What You Bring

Must have:

- Undergraduate degree in sustainability or climate change related field, or equivalent experience
- Commitment to combating climate change
- Deep understanding of the scientific, technical, and social aspects of climate change and the various net-zero transition pathways, particularly in a Canadian context
- Ability to reasonably estimate and quantify GHG emissions and reductions associated with the Foundation's climate change priorities
- Expertise in at least one of our four Climate Change priorities and awareness of all
- Experience in program development and partnership management
- Experience in quantitative problem solving, data collection, and analysis
- Experience in impact measurement
- Excellent interpersonal, collaboration, and communication skills
- Proficiency in Microsoft Office

Nice to have:

- Graduate degree in sustainability or climate change related field
- Expertise in more than one of our four Climate Change priorities and awareness of all
- Experience in climate philanthropy
- Knowledge of green building architecture, design, and engineering
- Knowledge of impact investing principles
- Proficiency in Survey Monkey Apply or other grant management software
- Proficiency in Monday.com or other project management software

How to Apply

Send a cover letter and resume to talent@petergilganfoundation.org with the subject line: *"Climate Change Advisor Application"* by September 17, 2023

We sincerely appreciate all applications, but due to volume cannot respond to all applications. Qualified applicants will be contacted directly by the Talent Acquisition team.

The Peter Gilgan Foundation is committed to providing accommodation for people with disabilities. If you require accommodation through any aspects of the selection process, please notify us on your application and we will work with you to meet your needs. The Peter Gilgan Foundation is committed to creating a diverse, equitable, and inclusive work environment. We live that commitment by being open and accessible to all, by valuing and respecting every individual, and by equally supporting every employee. We invite and encourage applications from individuals with diverse lived experiences who may contribute to the further diversification of the Foundation's community.